

## IFA Standing Orders

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### Validity

The Standing Orders of the International Fistball Association were adopted by the Congress on 12<sup>th</sup> November 1960 in Frankfurt (GER).

The original version was altered and supplemented at the Congress on 21<sup>st</sup> June 1969 in Pfungstadt (GER), on 19<sup>th</sup> and 20<sup>th</sup> September 1990 in Kirchdorf (AUT), on 27<sup>th</sup> August 1995 in Windhoek (NAM), on 20<sup>th</sup> November 2003 in Porto Alegre (BRA) and on 11<sup>th</sup> August 2011 in Linz (AUT) and by the Committee during its meeting on 18<sup>th</sup> September 2015 in Vienna (AUT).

The revised version of these Standing Orders came into force on 19<sup>th</sup> September 2015.

### I Financial Year/Responsibilities of the Committee Members

#### § 1

1. The financial year shall be identical with the calendar year.
2. The President shall represent IFA internally and publicly.
3. The President shall be fully represented by the Vice President.
4. The Secretary General shall be responsible for the efficient handling of administrative matters.
5. The Financial Director shall be responsible for the diligent handling of financial matters.
6. One member of the Committee may perform a maximum of two functions within the Committee. In this event the Committee member shall cast only one vote.

### II Fees/Subscriptions

#### § 2

Membership fees are determined by the Congress. They shall be due in Euro.

Subscriptions shall be due and payable within the first three months of the current financial year. Should a member federation fail to do so, the Financial Director shall make a claim for the arrears to be paid by mid-year.

Failure to pay arrears shall result in a fine according to clause 6 paragraph 2 of the „Juridical Regulations“. If the payment is still outstanding after two reminders at the end of the year, the Committee shall demand the expulsion of the member federation in question at the Congress.

### III Official Language

#### § 3

German and English are the official languages.

Moreover German and English are the official languages at the Congress (see §12 of the Statutes). For translations from German, the source text shall be relevant.

## **IV Officials**

### **§ 4**

All national member federations must provide the IFA with the names and addresses of those persons who officially associate with the IFA.

Each federation shall authorize a person to decide urgent matters. The name of the person concerned must be communicated to the Committee.

The Secretary General and member federations shall be entitled to receive a copy of all official communications, year-books and other relevant publications by each national member federation free of charge.

## **V Proposals to be considered at the Congress**

### **§ 5**

Proposals to be considered at the Congress may be drawn up by the following bodies:

1. Member federations,
2. the Committee.

Applicants must be given the opportunity to present their proposals orally prior to their admission to the debate.

## **VI Term of Office/Elections**

### **§ 6**

1. Members of the Committee, the Technical Commission and auditors are elected for the period between two Ordinary Congresses. All shall be eligible for reelection.
2. Elections shall be held at the Ordinary Congress and included in the agenda. They are to be prepared by the Secretary General and to be run by a election commission. The commission (chair, secretary and member) shall be appointed by the existing Committee. It may be composed of a maximum of two people from the same member federation.
3. Candidates may be nominated by the member federations and the Committee. A possible nomination by the Committee will be send out 6 weeks prior to the Congress. Nominations of the member federations have to be send to the Secretary General 4 weeks prior to the Congress. They will be send out at least 3 weeks prior to the Congress.
4. Abstentions shall be deemed invalid.
5. If none of the suggested candidates obtains the absolute majority of all the votes duly recorded, a final ballot will be held between the two candidates with the most votes in the first ballot. If the second ballot ends in a draw, lots will be drawn.
6. It must be determined prior to the ballot whether the suggested candidates are willing to take up their office in the event of an election. Candidates being unable to attend the ballot must confirm their willingness to do so in writing in order to be eligible.
7. If a member of the Committee stands down during his/her term, the Committee undertakes to confer acting capacity to another person until the next Ordinary Congress. Persons appointed in this way are entitled to cast their votes in the sessions by the Committee. However, they have no right to vote at the Congress.

## **VII Urgent Matters/Emergencies**

### **§ 7**

Urgent matters or emergencies beyond the scope of the Statutes, these Standing Orders and the Competition Rules, will be decided by the IFA Committee. The parties shall be granted the right to appeal against such decisions at the next Congress.

## **VIII Meetings of the Committee**

### **§ 8**

Meetings of the Committee shall be convened at least three times a year.

**approved by the IFA Committee on 18 September 2015 at the meeting in Vienna**