

## IFA-WORLD-TOUR-FINAL – STADIUM REGULATIONS

Valid as for 1 September 2017

§	para.		
<b>1</b>		<b>Area of Application</b>	
		The Stadium regulations of IFA define the criteria for the admission of event areas for competition matches of IFA Fistball World Tour Finals. These regulations have the status of the statutes and complement the respective terms of IFA.	
<b>2</b>		<b>General</b>	
		The requirements and criteria in the stadium regulations are subdivided into the following two stages:	
2	1	A-criteria – globally mandatory A-criteria must be fulfilled at all IFA World Tour Finals globally mandatory, to grant admission for an event area and to retain this admission. Admission cannot be granted if these criteria are not fulfilled. A previously granted admission can be withdrawn, if these criteria are not fulfilled.	
2	2	B-criteria – recommendation B-criteria are not mandatory. They are recommendations that should be considered on a voluntary basis to raise quality standards.	
2	3	In case there should be national laws that are stricter than the conditions in these stadium regulations, the upper-level laws apply in any case of doubt.	
<b>3</b>		<b>Field of play/ - area</b>	<b>IWTF</b>
3		The court must match the rules of the International Fistball Association (IFA).	<b>A</b>
3	1	<b>Surface of the court</b> The court must consist of natural grass.	<b>A</b>
3	2	<b>Composition</b> The court must be <ul style="list-style-type: none"> <li>- absolutely even;</li> <li>- in a good shape;</li> <li>- playable during the complete time for the World Tour Finals competitions.</li> <li>- Grass cut down deep, cut length according to the advice of the grass producer.</li> </ul> The last decision about the cut length of the grass rests with the IFA Delegate.	<b>A</b>
3	3	<b>Size of the court</b> The court has to possess the required size of 50 x 20 m. Marks in the required width (8-12 cm) must be done with paint. Extensions (aside 6m/ below 8m) as well as the zones for substitutes and referees must be marked with broken lines (with an inter-space of 0.50 m. <ul style="list-style-type: none"> <li>- 1 field must be build up as Centre-Court. Detailed explanations see appendix 1</li> <li>- Holding at all-weather conditions</li> <li>- All zones must be prepared according to the annexed plan (referee zone, coaching zone, etc.)</li> </ul>	<b>A</b>

3	4	<p><b>Number of courts</b>  The number of the required courts results from the number of participating teams:</p> <ul style="list-style-type: none"> <li>- 2 fields plus 1-2 warm-up fields</li> </ul> <p>Deviations from the number of fields can be carried out in agreement with the IFA Technical Delegate and depend on the respective playing schedule.</p>	A
3	5	<p><b>Playing equipment</b></p> <ul style="list-style-type: none"> <li>- 1 set of posts with protective covers* per required field</li> <li>- 1 set of posts (with protective covers if possible) per warm-up field</li> <li>- 1 ball weighing machine</li> <li>- Sufficient number of line judge flags (2 per field)</li> <li>- 1 air gauge</li> <li>- 2 measuring sticks 2m</li> </ul> <p>*IFA reserves its right to provide the protective covers for the stakes at the Center Court.</p>	A
3	6	<p><b>Result boards</b></p> <ul style="list-style-type: none"> <li>- 2 boards per field positioned in the corners of the fields respectively in good sight for the spectators. 2 electronic displays per field are recommended.</li> </ul> <p>The height of the figures on the displays has to be at least 25 cm.</p> <p>It is recommended to fix at least one video wall/ large-format screen at the Centre Court.</p> <p>In either case the video wall respectively the displays must be</p> <ul style="list-style-type: none"> <li>- in optimal sight for all spectators,</li> <li>- installed at positions where they do not build a danger for the spectators and</li> <li>- cannot be damaged by spectators</li> </ul> <p>These should be positioned in two diagonally opposed corners, to make sure that the spectators in all sectors have a good sight to at least one of them.</p> <p>The large-scale screens can be placed in a gap between two grandstands, fixed on top of a stand's roof, hanged-up at it or fixed likewise. In either case the screens should not cause any or the slightest possible loss of seats capacities.</p>	A  B
3	7	<p><b>Scoreboards</b>  Boards for playing schedule or results respectively must be hanged out at several central places on the event area.  If a video wall is used, it is sufficient to display the latest results regularly. A general playing schedule is necessary at a central place for the whole duration of the event.</p>	A  A
3	8	<p><b>Player benches</b>  At least 8 persons (substitutes and team representatives) must have room on the player's benches.  The player's benches have to be covered and at least 6 m away from the borderline of the field. The attached sketch shows where the player's benches have to be positioned..</p>	A
3	9	<p><b>Scorer zone</b>  The scorer zone must be provided with a table, 3 chairs and with sun-/ rain protection.  The scorer zone is located behind the middle of the field behind the referee zone.</p>	A
3	10	<p><b>Advertising fences</b>  The distance between commercial advertising on the floor to the margin of the field must be at least 1 m.</p> <p>Towering advertising is analogue to the field run-out at least 6,0 m (sideways) respectively 8,0 m (behind) away from the outline of the field.  Under no circumstances advertising fences may be</p> <ul style="list-style-type: none"> <li>- disposed somewhere, where they might endanger players, officials and other persons;</li> </ul>	A

		<ul style="list-style-type: none"> <li>- made of a material, arranged in a manner or be formed in a way that they cause a danger for the players. For example revolving multi-banners may only be used with a strain level which would not endanger any person on the court;</li> <li>- be made of a surface material which would reflect the daylight in a way disrupting players, chief official or spectators;</li> <li>- disrupting the evacuation of spectators to the field of play in emergencies.</li> </ul> <p>In every case the use of standardised static fences is mandatory. Barrier fences do not count as static fences and must not be used as fences around the Centre Court. No elements of the fences must extend into the run out of the court and the field of play fences must be succinct to the floor.</p>	A
3	11	<p><b>Flag poles</b></p> <p>It is recommended to provide at the Centre Court at least as many flag poles as there are participating nations at the IFA Fistball World Tour Finals (add at least one pole for IFA and the hosting city) or providing another possibility to display this number of flags. The flags are provided by IFA (1x1,5m).</p>	A
<b>4</b>		<b>Facilities for play</b>	<b>IWTF</b>
4	1	<p><b>Dressing rooms</b></p> <p>For all teams a dressing room in a comparable standard with a respective signage should be provided fulfilling the following minimum standards for each room:</p> <ul style="list-style-type: none"> <li>- seating capacity/seats for a minimum of 10 persons,</li> <li>- clothes hooks and/or lockers for a minimum of 14 persons,</li> <li>- cold and hot water in all showers and sinks.</li> </ul> <p>The teams must be provided with a dedicated dressing room for the complete duration of the event. Sanitary arrangements may be used by several teams consecutively.</p> <p>In the case that it is not possible to provide a dressing room for each team there must be provided an alternative area for each team (e.g. team tents).</p>	A
	1a	<p>For all teams a dedicated dressing room in a comparable standard should be provided fulfilling the following minimum standards for each room:</p> <ul style="list-style-type: none"> <li>- 5 showers,</li> <li>- 1 sink,</li> <li>- 1 mirror.</li> </ul> <p>Qualitative criteria for the room:</p> <ul style="list-style-type: none"> <li>- Floors and walls made of hygienic materials which easily can be cleaned,</li> <li>- non-slippery floor surface,</li> <li>- Bright illumination.</li> </ul>	B
4	2	<p><b>Referee cabin</b></p> <p>For the referee team a dressing room must be provided completely separated from but adjacent to the team rooms and fulfilling the following minimum standards:</p> <ul style="list-style-type: none"> <li>- seating capacity/seats for a minimum of 4 persons,</li> <li>- clothes hooks or lockers for a minimum of 4 persons,</li> <li>- 1 shower with cold and hot water.</li> </ul>	A
	2a	<p>For matches with mixed (female and male) referee teams a comparable dressing room must be provided for both genders.</p>	A
4	3	<p><b>Doping-control facilities</b></p> <p>The event compound must be equipped with a dedicated Doping-control room (consisting of a working room and a toilette section) which must be located adjacent to the team dressing rooms.</p>	A
	3a	<p>The Doping-control room has a minimum size of 10 m<sup>2</sup> and consists of a working room and a toilette section which are adjacent to each other. It is recommended that the waiting room is a part of the working room or adjacent to it (a separation wall between the two sections is also allowed).</p> <p>It should be equipped with seating options for 3 persons, clothes hooks or lockers as well as a fridge. The working section should include:</p>	A

		<ul style="list-style-type: none"> <li>- 1 table,</li> <li>- 4 chairs,</li> <li>- 1 sink with flowing water and a mirror,</li> <li>- 1 toilette (adjacent to the room or included),</li> <li>- 1 shower.</li> </ul> <p>The toilette section should be located inside of the working room or be adjacent and provide for a direct access to the working room. There should be a seating toilette as well as a sink with flowing water.</p> <p>If the spatial conditions of the event compound do not allow for a separate room the first-aid room may be used as a Doping-control room.</p>	
4	4	<p><b>Office for IFA Delegates (IFA-Office)</b> For IFA only use a dedicated office for IFA-Delegates must be provided.</p> <p>The room must provide for the following minimum standards:</p> <ul style="list-style-type: none"> <li>- 2 working stations,</li> <li>- 6 chairs,</li> <li>- lockable,</li> <li>- 1 copy machine (not necessary if the press area provides for a suitable machine),</li> <li>- Internet connectivity (LAN connection and / or WLAN with a broadband Internet access and a minimum of 4 Mbit Upload capacity, except there is a proof that the technical conditions, as is the connection to a public infrastructure, does not exist to provide for the required Internet connection).</li> </ul>	A
4	5	<p><b>Presentation cabin</b> A completely weatherproof announcement cabin/-stand must be provided for directly looking at the Centre Court (ideally to other fields too) for the presentation. The use of a presenter and a DJ is necessary. The following tasks are included to their responsibilities:</p> <ul style="list-style-type: none"> <li>- Announcements in the host language and English</li> <li>- The presentation of teams and officials</li> <li>- Announcements on the organisation of the fields</li> <li>- Short commentary on playing situations</li> <li>- Playing of music jingles</li> <li>- Presentation of the Opening and Victory ceremonies</li> </ul>	A
<b>5</b>		<b>Spectator´s area</b>	<b>IWTF</b>
5	1	<p><b>Capacity</b> A minimum standard of 500 – 1000 places at the tribune for Centre Courts at the IFA Fistball World Tour Finals applies, which consist of seats and stances.</p> <p>Only seats/stances allowing an unhindered view to the full field of play count as places in the sense of the spectator capacity.</p>	A
5	2	<p><b>Covered seating places and stances</b> It is recommended that a minimum of 20% of the seating capacity is roofed.</p>	B
5	3	<p><b>Position of grandstands</b> The tribune stands should be positioned vis-à-vis of the main camera</p>	B
5	4	<p><b>Public Catering</b> At the venue there have to be enough kiosks for public catering according to legal requirements.</p>	A
5	5	<p><b>Signage in the spectator´s area</b> All public signage in and outside of the event compound must be specified in the internationally understandable pictogram language.</p> <p>To show the spectators the way to their sectors all entrances to the event compound must be signed appropriately and all rotary sprays and entrance gates/-doors must be designated in an easy-to-understand way (DIN-norm for emergency exit signage). If a</p>	A

		<p>colour code is used for tickets the direction signage must be signed in the respective colour. The signage must not be covered by flags, banners etc.</p> <p>Additionally overview plans at the entrances must be placed serving as orientation guide for the spectators.</p>	
5	6	<p><b>Entrances and Exits</b></p> <p>It is recommended to surround the event compound by a wide-ranging external boundary where a first security check and personal search is conducted.</p> <p>A second check is conducted at the entrances to the Centre Court. In between the external boundary and the entrances to the Centre Court there shall be sufficient space as to avoid any crowding. A crowding at the entrance to the Centre Court shall be avoided by precautionary measures (e.g. a “funnel system” and / or temporary dams to channel the spectator streams).</p>	B
5	7	<p><b>Depots at the entrances</b></p> <p>A depot for collected items must be provided at least at two entrances to the event compound. The depot must provide for protection of the collected items from weather damage.</p>	B
5	8	<p><b>Handicapped spectators</b></p> <p>For handicapped spectators (walking handicap) there must be provided and signed:</p> <ul style="list-style-type: none"> <li>- at IFA Fistball World Tour Finals highest category of play a minimum of 3 wheelchair stands also providing a space for one accompanying person.</li> </ul>	A
	8a	<p>The following requirements / facilities are recommended to provide an adequate treatment to the walking handicapped spectators:</p> <ul style="list-style-type: none"> <li>- a good and free view on the field of play,</li> <li>- an entrance suitable for wheelchairs,</li> <li>- direct access to their stands,</li> <li>- paths suitable for wheelchairs,</li> <li>- weather protected.</li> </ul> <p>Additionally the following should be observed:</p> <ul style="list-style-type: none"> <li>- spectators in a wheelchair should have the possibility to enter the event compound and their stands without putting discomfort for them and other spectators.</li> <li>- They should be placed at the Centre Court in a way that this does not constitute a danger for them and other spectators in cases of emergencies resulting from the fact of their limited ability to move speedily.</li> <li>- Looking at platforms for spectators in a wheelchair their view on the field of play should not be hindered by spectators jumping up or hanging flags or banners.</li> <li>- A fixed seat for an accompanying person should be provided next to each seating place for a wheelchair on these platforms.</li> </ul>	B
5	9	<p><b>First-aid post</b></p> <p>A presence of an Ambulance must be provided for the complete duration of the competitions at the event compound. The first-aid post must be clearly signed within the event compound.</p> <p>It is recommended to use the first-aid post (medical examination room) for players and referees in emergencies also for wounded spectators. It shall be situated in the direct proximity to the dressing rooms and the field of play and easily accessible from the stadium exit. The doors and corridors to this room must have a width allowing access with stretchers and wheelchairs too.</p>	A B
5	10	<p><b>Sanitary facilities</b></p> <p>The following sanitary facilities must be existing:</p> <ul style="list-style-type: none"> <li>- 1 seating toilet for every 500 men,</li> <li>- 1 urinal for every 250 men,</li> <li>- 1 seating toilet for every 250 women.</li> </ul> <p>These have to provide for washing facilities including warm and cold water and a sufficient stock of hand towels and / or hand dryers. The toilets must be bright, clean and</p>	A

		hygienic for the complete duration of the event. So-called "Dixi toilets" are not considered as sanitary facilities in terms of this requirement.	
	10a	Toilets shall not be situated in the proximity of the entrances and exits and within the walkways from and to the spectator sectors.	B
<b>6</b>		<b>Security</b>	<b>IWTF</b>
6	1	<p>The event compound must be approved by the responsible authorities (building authorities and event authorities) and fulfil all governmental requirements (e.g. signage and illumination of the emergency exits). It must be checked re all areas based on an agreement with the responsible local authorities and according to the governmental notifications by authorised specialised companies and / or experts.</p> <p>The approval must be certified by the local Organising Committee by a security certificate.</p>	A
6	2	<p><b>Emergency exits and evacuation plan</b></p> <p>The local Organising Committee must be in possession of a governmental approved emergency exits and evacuation plan for the event compound.</p> <p>The evacuation plan which shall secure an evacuation of the complete Centre Court and event compound respectively in emergency cases must be established in consultation with the local security authority and include the following information:</p> <ul style="list-style-type: none"> <li>- description of the emergencies (fire, alarm etc.),</li> <li>- persons involved (operation controllers, crisis contact group according to the relevant regulations),</li> <li>- measures to be taken by those involved in emergencies,</li> <li>- meeting points of the concerned in emergencies,</li> <li>- communication means and tools of those involved below each other,</li> <li>- communication means and tools with spectators,</li> <li>- time schedule of the evacuation.</li> </ul>	A
6	3	<p><b>Rules of the place and house</b></p> <p>Rules of the place and the house must be established for each event. This must be – if required by the law – approved by the authorities.</p> <p>The rules of the place and the house must be displayed at all entrances to the event compound in an easy-to-see and -read way.</p>	A
<b>7</b>		<b>Technical installations</b>	<b>IWTF</b>
7	1	<p><b>Floodlight luminous intensity</b></p> <p>If a floodlight is operated on the field of play the floodlight installations should fulfil the following criteria:</p> <ul style="list-style-type: none"> <li>- IFA Fistball World Tour Finals: 500 lux average value Ev Direction main camera (vertical measurement value at 1 m height)</li> </ul> <p>A current presentable measurement protocol of the floodlight must have been established.</p>	B
7	2	<p><b>Floodlight regulating steps</b></p> <p>The installation of various regulation steps and a lux value of 1.800 Ev directed to the main camera and 1.000 Ev directed to all other TV-cameras are recommended to provide for the best-possible media presentation.</p>	B
7	3	<p><b>Public address system (PA)</b></p> <p>A Centre Court technically must be equipped in a way as to allow communication with the spectators. Hence a public address system must be available in the inner area. This system must be aimed individually at the various sectors at the Centre Court.</p> <p>An impeccable sounding system including 2 microphones at the speaker stand and 1 wireless microphone on the competition ground must be used.</p> <p>A state of the art digital music player is recommended to play music.</p>	A

7	4	<p><b>Broadcasting/TV-Broadcast</b></p> <p>The broadcast of the Fistball competitions on the Centre Court shall be conducted live to one or several streaming providers/portals denominated by IFA.</p> <p>The TV production for a live broadcast of the matches at the Centre Court must be</p> <ul style="list-style-type: none"> <li>- from the preliminary matches to the semi-finals: suitable for Livestreams and produced with 3 cameras at a minimum</li> <li>- on the final day: suitable for television and produced with 5 manned cameras at a minimum</li> </ul> <p>To that extent an Internet connection is a precondition on-site at the planned location of the direction which is suitable for streaming with a minimum of 8 Mbit/sec Upload speed. The required minimum bandwidth must not be compromised by any additional usage it must be exclusively available for the use of TV production and must be separated from the press WIFI or other WIFIs. There must be no traffic limitation by the provider.</p> <ul style="list-style-type: none"> <li>- The connection of the streaming technology will be conducted via Ethernet with the network configuration conducted by DHCP automatically. The connection must be available and checked no later than one day before the start of the event. (Not applicable if the Internet connection is realised by a professional Video production company itself, e.g. if Transmission by Satellite applies).</li> <li>- IFA will provide a professional Software for Fistball TV-graphics as necessary.</li> </ul> <p>The detailed parameters will be coordinated before the event by the host and IFA.</p>	A
<b>8</b>		<b>Media</b>	<b>IWTF</b>
8	1	<p><b>Press stands</b></p> <p>The Press stands must be erected in a central position providing good views to the Centre Court field of play. The best possible location must be selected for the Press stands next to the VIP stands / Guest of Honour stands.</p> <p>On the Press stands a minimum of:</p> <ul style="list-style-type: none"> <li>- 5 covered working spaces must be provided for at IFA Fistball World Tour Finals,</li> </ul> <p>with the possibility of extensions of the numbers of working spaces existing.</p> <p>Each of the working spaces must be equipped with a desk providing space for a laptop and a writing pad as well as an electricity socket (220 Volt) and WLAN. Each working space must be sufficiently illuminated.</p>	A
	1a	<p>The bandwidth of the LAN-connection and / or the Internet access on the Press stands should provide for a minimum of 4Mbit Upload-/Download speed (except there is a proof that the technical conditions, as is the connection to a public infrastructure, does not exist to provide for the required Internet connection).</p> <p>Additionally it is recommended to install TV-sets on the Press stands to ensure that at least one TV-set showing the TV-signal of the match can be watched.</p>	B
8	2	<p><b>Press conference / Media Workroom</b></p> <p>For Press conferences and as Media Workroom a room providing sufficient space must be available.</p> <p>The room must be equipped as follows:</p> <ul style="list-style-type: none"> <li>- Space for a minimum of 5 workstations at the IFA Fistball World Tour Finals,</li> <li>- A respective number of desks and chairs for media representatives,</li> <li>- Electricity and Internet connections and sufficient illumination.</li> </ul>	B
	2a	<p>The room must be equipped as follows:</p> <ul style="list-style-type: none"> <li>- A podium must be erected at the one end of the room on which coaches, players, press spokespersons and according to needs interpreters may be seated;</li> </ul>	B

		<ul style="list-style-type: none"> <li>- the bandwidth of the LAN-connection and / or the Internet access on the Press stands should provide for a minimum of 4Mbit Upload-/Download speed (except there is a proof that the technical conditions, as is the connection to a public infrastructure, does not exist to provide for the required Internet connection);</li> <li>- a presentation wall must be erected behind the podium;</li> <li>- in one area a buffet catering should be able to be offered.</li> </ul>	
8	3	<p><b>Mixed-zone for TV-interviews</b></p> <p>In the area of the exit from the field of play a covered Mixed-zone must be available to allow for accredited TV-media representatives to conduct interviews after the matches.</p>	B
8	4	<p><b>Photographers room</b></p> <p>It is recommended to provide a sufficient spaced room for photographers. The area for the photographers also may be situated in the media working room / Press conference room and must not necessarily be separated.</p> <p>The room should be equipped as follows:</p> <ul style="list-style-type: none"> <li>- Space for a minimum of 5 workstations at the IFA Fistball World Tour Finals,</li> <li>- the bandwidth of the LAN-connection and / or the Internet access on the Press stands should provide for a minimum of 4Mbit Upload-/Download speed (except there is a proof that the technical conditions, as is the connection to a public infrastructure, does not exist to provide for the required Internet connection);</li> </ul> <p>The photographers room should be easily reachable from the field of play area.</p>	B
<b>9 External area</b>			IWTF
9	1	<p><b>Outfit of the parking slots</b></p> <p>It is recommended that all parking slots are brightly and clearly signposted (including the numbers or letters of the respective sectors), made of solid materials like concrete and are secured against unauthorized intrusion. If there are not sufficient parking slots available at the event compound it is recommended that the remaining parking slots are not located farer away than 1.500 m from the compound.</p>	B
9	2	<p><b>Parking slots for VIP</b></p> <p>Parking slots for VIP should be situated in the proximity of the VIP-entrance and be separated from public parking. There should be sufficient space for coaches and cars of VIP.</p>	B
9	3	<p><b>Parking slots for media representatives</b></p> <p>There should be a separated parking slot for media representatives, too. This should be located as close as possible to the media area.</p>	B
9	4	<p><b>Parking slots for relief units</b></p> <p>For the cars of the security authority, the fire fighters, the emergency relief and ambulance service the parking slots shall be set up in close proximity to the event compound and signposted respectively.</p>	A
9	5	<p><b>Parking slots for spectators with a handicap</b></p> <p>For handicapped spectators parking slots shall be set up in the close proximity of the event compound and signposted respectively.</p>	B
9	6	<p><b>Traffic management system</b></p> <p>It is recommended that the walking access and the access road to the event compound for spectators also may be reached easily by public transport from the city center, main train station, main coach station and airport. It is recommended that the event compound for car drivers from the motorways and close to the event compound from each direction is signposted well.</p> <p>It is recommended to provide for a respective traffic management system together with the local authorities.</p>	A



## Appendix 1:

### Setup of a Center Court:

