



The Asia Fistball Association

Statues



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Approved by the founding member federations

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Introduction

This proposal is prepared by the preparation committee of launching Asian Fistball Association, with Mr. Roger Willen as president, Ewing Cheng and Heiz Chan as Deputy Assistants.

The following measures regarding the Asian Fistball Association will be proposed to all Asian Fistball association, urging them to stand together to form a bigger group of Fistball Elites to help promoting Fistball in Asia.

With the successful setup of Asian Fistball Association with all the position of the board are determined, the preparation committee will be dismissed.

Name

The official name of this organization shall be “The Asian Fistball Association” (hereinafter referred to as “the association”). It may also be officially referred to as the “AFA”.

Status

The Association is a non-profit making and non-political organization to which membership is open to Asian countries and territories without regards to race, religion, color or creed.

Objective

The objectives of the Association are:

1. To promote, develop and raise the standard of Fistball in Asia;
2. To encourage and assist in the formation and development of governing Fistball bodies in the Asian countries and territories;
3. To establish and promote friendly relations among members of the Association;
4. To assist and support the development of programs in all aspects of Fistball in

member countries and territories;

5. To co-ordinate tournaments in Asia and to appoint committees and court officials in official tournaments;

6. To do all such other lawful things as may be incidental or may be deemed to be conducive to the attainment of these objectives, or any of them;

7. To employ the funds of the Association in such a manner as shall be deemed expedient

8. To safeguard the interest of Members and of AFA as a regional body;

9. To execute all functions, which the IFA may delegate to the regional Association;

10. To work at all times within the Rules and Regulations of the IFA and accept as final the ruling of the Association in any matter.

Organization Structure

The titles or duties are guidelines for committee members to know how they can contribute and do their best. Together as AFA family, we would co-operate and help each other out if anyone having any difficulties.

Board of Directors

2-year period of service applied to all positions of the board, election/ appointment process should be carry out in the second year of service of the position. The board of directors include the following position:

President

President of AFA should be nominated by at least 1 association member to IFA.

Duty

Supervise all matters in AFA and serve as contact between IFA and AFA. The president should hold the bimonthly general meeting, gather AFA members to build a right and positive manner/ attitude about Fistball development in Asia. He/ She must keep tracking member's movement and provide suggestion/ advice if necessary.

Vice President (Youth development)

He/ She should be fully responsible for discover and supervise all potential young Asian fistballer, encourage them to pursuit pathway to professional player by working with technical consultant(s). He/ She may promote youth development via organizing youth exchange activities between members or Europe etc.

Vice President (Marketing)

He/ She should be fully responsible for the marketing, promotion, Public relation of AFA and provide advice for members regarding their marketing matters in their region.

He/ She should utilize all resource and use suitable format of communication to promote AFA and Fistball in Asia.

Vice President (Finance)

He/ She should be fully responsible for seeking opportunities for any kind of sponsorship from commercial, private or public sector. In order to provide fund for AFA to operate sustainably.

Vice President (Tournament)

He/ She should be fully responsible for all matters regarding competition in Asia like liasing and organizing exchange competition between members. Or, giving advice for member's regional competition or even upcoming world game in Asia as well as working with Vice President (youth development) for youth exchange tournament, etc.

Vice President (Administration)

He/ She should be responsible for all administration work related to AFA like general management, clerical work, answering enquires, filing, record keeping, etc.

Executive Assistant

Each Vice President can appoint an executive assistant to help themselves. Executive assistant will be acting as Vice-president and take over the job when the original Vice president is on vacation/ temporary leave the AFA.

Duty

Each assistant should work together with their Vice president in their area of responsibilities to execute matters that AFA board/ vice president instructed.

Honorary Treasurer

Responsibilities of Honorary Treasurer are:

1. Monitoring the financial administration of the Association and keeping the Board informed about its financial duties and responsibilities.
2. Ensuring the Association has sound financial policies (including a reserves policy) and robust financial management and reporting systems in place.
3. Overseeing the preparation of, and presenting, financial reports to the Board (and the Finance Sub-Group) for each of their meetings.
4. Overseeing and supporting the preparation and presentation of budgets, accounts and financial statements, as and when needed.
5. Ensuring that the Association's financial accounts are prepared in a suitable format compliant with legal, accounting, and Association Commission requirements, and liaising with the auditors/independent examiners as appropriate.
6. Monitoring and advising on the financial viability of the Association.
7. Advising on the financial implications of the Association's strategic plan and of any projects, activities and fundraising it may undertake.
8. Acting as an authorised signatory on Association cheques, payments and agreements with funders.
9. Liaising with and supporting staff and volunteers about financial matters.
10. Assisting with the presentation of the Accounts at the General Meeting and drawing attention to important points in an easily understandable way.

Secretary General

It's normally suggested that the Secretary General come from the same association with the President for effective communication.

Secretary General is responsible for:

- a. Ensuring meetings are effectively organised and minuted
- b. Maintaining effective records and administration
- c. Upholding the legal requirements of governing documents, charity law, company law etc (where relevant).
- d. Communication and correspondence

Board of members

Each official member and provisional member can appoint a rightful person to attend the committee, Hence, they can get more information form AFA, AFA also can listen their idea.

Honorary Technical Consultant

Upon the decision of the board from the general meeting, Honorary Technical Consultant will be invited for giving his/her professional advises. 3 Technical consultants are suggested for AFA for rapid development in Asia.

Youth Technical Consultant

He/ she responsible for providing his/ her excellent experience, skills, knowledge about Fistball to AFA youth member by delivering professional advice/consultation.

Men's Technical Consultant

He/ she responsible for providing his/ her excellent experience, skills, knowledge about Fistball to AFA Men member by delivering professional advice/consultation.

Women's Technical Consultant

He/ she responsible for providing his/ her excellent experience, skills, knowledge about Fistball to AFA Women member by delivering professional advice/consultation.

Membership

1. Fistball Associations of nations and territories located within the geographical boundaries of Asia and affiliate are eligible for membership in the Association, whether or not such Fistball associations are also members of the IFA. Following the IFA Constitution, Associations in Asia must be a member of the AFA before applying for membership of the IFA.
2. Application by a new member shall be reviewed and processed by AFA committee & report to IFA Director, and after which the same shall be submitted to the General Meeting for decision. Each application shall include full details of the game and its development in that country or territory, and shall be accompanied by the written constitution of the Association
3. The AFA, on receiving an application for new membership, shall appoint a representative to visit the country /city and submit a report to the Board. The cost of travel shall be borne by the applicant (It could be free if we have volunteer) .
4. Upon approval of the application for membership at the General Meeting, the new members name shall be included in the roll of members of the Association.
5. Membership in the Association shall be terminated forthwith upon the happening of any of the following events: –
 - a. Withdrawal of membership.
 - b. Termination of member's status as the governing body of tennis in its country: and
 - c. Suspension of, or expulsion from, membership of the IFA;
 - d. Any Association, whose continued membership, in the opinion of the AFA/IFA, seriously damage the standing of Fistball as a regional and international sport, shall be suspended as a member of the Association. And such a resolution must be made at a General Meeting of the Association.
 - e. The specific behavior would damage the image of fistball.
6. Membership in the Association shall be terminated upon resolutions passed for that purpose in General Meeting of the Association or any of the following grounds:
 - a. Violation of the constitution, rules and regulations of the Association; and
 - b. Any act or cause, which might impede friendly relations among members, or induce a significant number of members from participation in official events.
7. The rules governing membership adopted by the IFA from time to time shall apply to the Association save in so far as they are inconsistent with the provisions of this Article herein above contained.

Provisional Member

Except the first/ founding member association of the AFA, all member joining AFA will become provisional member in their first year. However, they have the same rights as all the other official member

For applying provisional member, the applicant should filled in the membership application form and must include the following details:

Name, contacts and emails of at least 3 accountable person, including the president of the applicant. Applicant association must be a regional fistball group with at least 5 members.

Official Member

After a year as provisional member, the new joining member can become official member while the board agreed during the general meetings

Official member must be existing IFA member.

General Meetings

General meeting shall be hold bimonthly for any updates and important issues to be decided like membership, promotion strategy of fistball in Asia, tournament, news update of each members, etc.

Appointment/ Election

For President:

Nominated by at least 1 member association to IFA, election carry out by all members.

For Vice President(s):

Nominated by at least 1 member association, election carry out by all members.

For Executive assistant:

Appointed by correspondent Vice President

For Honorary Treasurer,

Nominated by at least 1 member association, election carry out by all members.

For Secretary General

Nominated by at least 1 member association, election carry out by all members.

For Technical consultant

Nominated by at least 1 Vice president, discussion during general meeting and submit to IFA for invitation and approval

Finance

Unless otherwise decided by the General Meeting, the fiscal year of the association shall close on the 31st day of December, and an annual statement of account shall be prepared and audited as soon as possible thereafter. The audited statement of account shall be submitted to the ensuing General Meeting.

The reporting currency of the AFA shall be in United States Dollars.

The income of the association shall include, but shall not be limited to:

- a. Subscriptions (if applied later on)
- b. Sponsorship money paid in respect of official events of the association
- c. Contributions received

The committee members shall control the accounts of the association and any funds, which may be established for the official events or other activities of the association. The control and management of funds will be as determined by the General Meeting in accordance with the budget approved.

Common Certification system

A common certification system is suggested for all AFA members, as to provide a

uniform, professional image and cohesion between members. Moreover, a common certification system can also fasten Fistball promotion and create more job opportunities as coach/judge can travel to member's region to perform coaching.

Besides, fees and charges applied in issuing the relevant certificate and it will bank in the AFA official account for AFA operation.

Coach

2 levels of coach is suggested, and there coaching requirement will be discuss and confirm by the board in the general meeting, member can follow AFA guidelines to train and reward their Fistballers the relative level of cert if they meet those requirements.

Fistball Coach for Asia (Level 2)

General level of coach for asia, whose can perform coaching in all AFA member's region without any difficulties.

Fistball Coach for Asia (Level 1)

The advanced level of Certification, coach must completed level 2 cert and meet the condition stated in AFA documents to become level 1 coach.

He/She have contribution in Fistball, Not only present in their country/city, also Asia or Over the world.

Judge

Fistball Judge for Asia (Level2)

General level of judge who must at least complete fistball coach for asia (level 1) to attend. With this cert, player can work as judge for fistball competition in all AFA member's region.

Fistball Judge for Asia (Level1)

The advanced level of Certification, Players must obtain the Fistball Judge for Asia (level2). Level 1 judge will require higher experience in judging and they will be the judges in bigger game.

Promotion

AFA members should fully cooperate with AFA and following AFA's marketing strategy in order to promote fistball in Asia effectively and provide a uniform message of IFA and AFA.

Equipment Support

To fasten the spread of Fistball in Asia, member association can apply for support of equipment e.g. Fistball, net, etc, or in any other forms of help from AFA, if there are any. The AFA will try its best to help its member in promoting Fistball.

Governing body

AFA is directly under the IFA in which IFA reserved the full rights of governing. However, IFA should not/ will not interference daily operation/decision of AFA unless AFA or its member violate IFA rules seriously.

Appendix Organization Chart

